

UT Surrendered Equipment Form

Equipment	UT Tag Number	Serial Number	Condition
Example: Computer	200000	123456789	Not Working

The Equipment listed above was transferred to Network Services.

Network Services Representative:

Date:

This form should be printed and filled out by the person surrendering equipment. This is not a required form. This form is to be kept as a receipt by the person surrendering equipment. There will not be any additional copies made or maintained by Network Services.